

CONSTITUTION and RULES

ORGANISATION

- 1 1 The organisation shall be called the Peterborough & District Bowls League (The League).
- 1 2 The organisation shall be a members non profit organisation.

AIM

- 2 To foster the game of outdoor bowls.

MEMBERSHIP

- 3 1 Membership of the League shall be open to all clubs in the Peterborough and surrounding area. A club is assumed to comprise all teams playing on the same green and having a common secretary.
- 3 2 There shall be no minimum age limit for registered bowlers, except for the Club 60 League [9.3] and Mick Lewin Trophy [8.3].
- 3 3 That the League shall be composed of one or more divisions, depending on the number of teams entered or requiring admission.
- 3 4 All Clubs are required to give a commitment in writing on the number of teams they wish to enter for the following year's programme on or before the AGM - if not received it will be assumed they do not wish to participate.
- 3 5 Clubs seeking admission to the League must do so in writing to the Administration Secretary at least 28 days before the Annual General Meeting. The motion to approve entry to the League will require a simple majority(51%) at the AGM, in accordance with 5.3

FINANCE

- 4 1 All clubs in the League will pay an annual subscription per team (£20) in Midweek, Weekend and Club 60 Leagues, plus a fee (£1) for each player registered. Level of these charges to be determined annually at the AGM.
- 4 2 Annual subscriptions to be paid by 31st January and all other accounts, i.e. Registration Fees, Fines, etc. must be paid to the League Treasurer before the 1st day of the second month following the date of the invoice. Failure to do so will incur a fine of £10.

MANAGEMENT ADMINISTRATION

- 5 1 The Annual General Meeting shall be held in December each year. Extraordinary General Meetings or Special Meetings may be called at any time by the Management Committee or on request of a motion signed by not less than 50% of League Clubs. All notices of such meetings to be made in writing to all League Clubs fourteen days prior to the date of any meeting.
- 5 2 The Council Meeting will be held in October each. **All clubs are required to attend.** Proposals for amendment to rules or any other proposals must be sent to the administration secretary before 31st July, to be collated and circulated to the clubs. for consideration, by 21st August. Only motions and amendments proposed and seconded at the council meeting will be taken to the AGM.
- 5 3 All clubs should attend the AGM. **Only motions that have been proposed and seconded at the Council Meeting will be discussed and voted on at the AGM.** Adoptions of motions will be passed by a simple majority (51%).
- 5 4 Clubs will only be allowed one vote at the AGM, EGM or Special Meeting.
- 5 5 The officers and members of the Management Committee shall be elected annually at the Annual General Meeting.
- 5 6 The nomination forms for the League Officials to be circulated, showing existing officials and their willingness to continue in their present position and asking for further nominations.
- 5 7 The League shall be governed by a Management Committee which shall include Chairman, Treasurer, Administration Secretary, Fixture Secretary, and a maximum of six committee members. The Vice Chairman to be elected from committee members at the first meeting following the Annual General Meeting.
- 5 8 The committee shall have power to fill any vacancy arising as a result of death, resignation or lack of attendance by any committee member, i.e. three consecutive meetings without any reasonable apology.
- 5 9 The Management Committee will meet monthly or as necessary. Five members at a Management Committee Meeting will form a quorum. All serving committee members must be registered league members. Life members may attend all meetings and be able to vote.

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5 10 All cases of protest and any other complaint on League matters be lodged in writing with the Administration Secretary within 7 days of the incident.

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5 11 If the conduct of any club or member of a club in the League be objectionable in League Matches, the Management Committee shall have power to deal with any complaint.

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5 12 The Management Committee has power to deal with any matter not provided for in these rules.

PLAYER REGISTRATION

- 6 1 A list of members of each team be forwarded to the Fixture Secretary by the 24th April each year. Other players may be registered, before playing, either by letter, e-mail or phone (followed up by an e-mail) up to and including the last club match date of the season. Fees to be invoiced at a later date.
- 6 2 All transfers of players between clubs and teams within clubs must be made in writing to the Fixture Secretary. In the case of a player transferring from one club to another, the consent of the secretary of the club from which the players wishes to transfer must accompany the request for such transfer **and consent by letter or e-mail must be granted by Fixture secretary.**
- 6 3 Clubs having more than one team in the League **MAY NOT TRANSFER A PLAYER** from one team to another team within the club **AFTER 31 JULY** each year. Such transfers are permitted on a **ONCE ONLY BASIS** before 31 July.
- 6 4 A player leaving a club in debt will not be eligible to play for another club until he has discharged his liabilities to his previous club. Secretaries of clubs will report to the Fixture Secretary any defaulting members.

PLAYING REGULATIONS

- 7 1 Smoking on the green and within one metre of the dyke, including E-cigarettes, is prohibited for all Players, Umpires and Markers taking part in any Peterborough & District Bowls League games or competitions. Any complaints concerning breaches of this rule must be clearly indicated on the result card.
- 7 2 The standard of dress for all matches under the control of the League will be white above the waist, bowling grey below – neither charcoal grey or black is permitted. Shorts will only be acceptable if they are tailored World Bowls grey and accompanied by white or grey socks.
- 7 3 Club uniforms are acceptable provided all team members wear the same and they are registered with the League. Clubs will be responsible for ensuring their members adhere to this rule, and that any club contravening this rule must be clearly indicated on the result card. A report on the matter, made in writing by each team captain must be sent to the Fixture Secretary within seven days of the incident. Infringements of this rule may result in the Management Committee taking disciplinary action against the club.
- 7 4 Players, Umpires and Markers will wear white, brown, grey or black smooth soled heel-less footwear while playing on the green or acting as Umpires or Markers.
- 7 5 Date of Bowls: All composition bowls must bear a legible stamp for 1985 or later and can continue to be used without stamping until such time as the stamp becomes illegible. Any other type of bowls (such as Lignum Bowls) must be stamped every ten years.
- 7 6 The home/host club or the first named team in a cup competition must ensure they provide the relevant equipment, i.e. scoreboards at the end of each rink, mats, jacks, ditch markers and two-metre sticks.
- 7 7 All the competitions shall be governed by the Management Committee. Any dispute arising shall be referred to the Management Committee whose decision in this and all other matters concerning competitions shall be final.
- 7 8 A match shall consist of three playing rinks. No match shall take place with less than two players per rink. In the event of a rink being short, extra bowls may not be played by any of the other players in the rink.
- 7 9 In the case of all competitions, with the exception of the Munday Shield, the order of play for a rink that is a player short will be: Lead, Lead, Second, Lead, Lead, Second, Skips (1.1.2; 1.1.2; skips).
- 7 10 In the Midweek League and Rowlett Cup, the front edge of the mat must be placed two metres from the rear ditch at the start of the match and in subsequent ends the front edge of the mat may be positioned not less than two metres from the rear ditch and not less than 25 metres from the far ditch.

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- 7 11 In matches played to World Bowls rules, i.e. Club 60 League, Weekend League, Munday Shield and Mick Lewin Trophy, the front edge of the mat may be positioned at least two metres from the rear ditch and at least 25 metres from the far ditch.
- 7 12 If the Jack be driven off the boundaries of the rink, it is counted as dead and the end is replayed from the same end. If the Jack goes into the ditch from the effect of play, it shall be deemed to be live and played to its position being indicated by a suitable marked place on the bank.

CUP COMPETITIONS

- 8 1 **ALBERT ROWLETT CUP** – donated by the family of Albert Rowlett. Midweek League rules apply - three rinks of two bowl triples playing 21 ends. **Result of the game is to be based on the total end score of all three rinks. Should the score be equal then an extra end is to be played by one rink. RINK FOR EXTRA END IS TO BE DRAWN BY TEAM CAPTAINS BEFORE COMMENCEMENT OF THE GAME.**
- 8 2 **MUNDAY SHIELD** - presented by Walter Munday. Club 60 League rules apply – two rinks of two-bowl fours, one rink at home and one away, playing 21 ends, with the exception that players may change positions at any time once an end has been completed.
- 8 2a **Start time** for both **Albert Rowlett & Munday Shield** will be 6.30pm and not later than 6.45pm. Any ties played after July 31 the start time will be 6.15pm and not later than 6.30pm, with the exception of the final which has a 6.00pm start.
- 8 3 **MICK LEWIN TROPHY** - presented by the family of Mick Lewin. Restricted to clubs playing in the Club 60 League, whose rules apply – Three rinks of three-bowl triples playing 18 ends to World Bowls rules, players to be aged 60 on or before the date of the match. **Result of the game is to be based on the total score of the three rinks. Should the score be equal then an extra end is to be played by one rink. RINK FOR EXTRA END IS TO BE DRAWN BY TEAM CAPTAINS BEFORE COMMENCEMENT OF THE GAME. Start time:** 2pm and not later than 2.15pm.
- 8 4 The competition is to be open only to those clubs being members of the League
- 8 5 The entrance fee for the competition is £5 per team or as determined at the AGM.
- 8 6 The competitions are run on a knock-out basis and all the players must be registered with the League.
- 8 7 Once a player has represented a team in one of the competitions, they may not transfer to another team in the same competition.
- 8 8 If a match is postponed (see Postponed [11] or Abandoned Fixtures [12]), then the first named team will be responsible for immediately notifying the Fixture Secretary.
- 8 9 The first named team will be responsible for offering their opponents an alternative date for the rearranged match, which must be played before the next round, and notifying the Fixture Secretary as soon as the date has been confirmed.
- 8 10 If a match ends in a tie, then an extra end will be played, the captains will draw a rink before the match in the Albert Rowlett Cup and Mick Lewin Trophy and that rink will play the extra end. The first-named team will play the extra end in the Munday Shield up to the final, when the captains will draw a rink before the match.
- 8 11 A team fielding an ineligible or unregistered player will be fined £10 and in the case of it being a winning team disqualified from the competition and replaced in the next round draw by the team they defeated in the round in question.
- 8 12 If a team is unable to fulfil its cup commitment by the end date for any reason other than an application to the league for a postponement citing 'exceptional circumstances', then they will forfeit the tie and their scheduled opponents put through to the next round. If the league supports their postponement application then the match must be played before the next round with the first named team offering three dates and notifying the results Secretary of new date.
- 8 13 The finals of all three competitions will be played on a green selected by the Management Committee.

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LEAGUE COMPETITIONS

- 9 1 **ROY GIBSON MIDWEEK** - English Bowling Federation Rules except where amended by the Peterborough League - three rinks of two bowl triples playing 21 ends.
Start time: 6.30pm and not later than 6.45pm. **From 1st August, 6.15pm, not later than 6.30pm**
- 9 2 **TONY HOBBS WEEKEND** - World Bowls Rules - three rinks of three-bowl triples playing 18 ends.
- 9 3 **DAVE HARROLD CLUB 60** - World Bowls Rules - three rinks of three-bowl triples playing 18 ends, players to be aged 55 on or before date of match.
- 9 4 **Start time** for both **WEEKEND and CLUB 60** will be 2.00pm and not later than 2.15pm.
- 9 5 Points awarded in each match: 4 points for team scoring most shots; 2 points for each team in the event of a tie; 2 points for each winning rink; 1 point for each rink that is tied.
- 9 6 The constitution of the division shall be decided by the Management Committee, with the principle of two teams relegated and replaced by two promoted teams, whenever possible to balance the divisions, to apply.
- 9 7 Each team shall play home and away matches with each team in the appropriate division.
- 9 8 Clubs having more than one team in the same division of the League must ensure that matches between their teams are played before July 31 each year.
- 9 9 To prevent clubs stockpiling or back loading their season, 40% of a clubs' fixtures must be scheduled before July 1.
- 9 10 Fixtures will be made by the Management Committee relevant to information received from clubs. Clubs failing to submit information to the Fixture Secretary must stand by fixtures made.
- 9 11 If two or more teams finish level on points at the end of the season, then shot difference will apply. If teams still remain level, then final positions will be determined by virtue of the team having scored more shots.
- 9 12 Any team playing an **INELIGIBLE OR UNREGISTERED PLAYER** will have a five point penalty deducted from its total league record in respect of each offence signed for on the result card and be fined £10 for each offence. There will be no points deduction or fine for an incorrect name signed for, if it is proven that all players taking part were in fact **ELIGIBLE** and **REGISTERED** for that team.

CAPTAINS DUTIES

- 10 1 The visiting captain or appointed representative will draw for rinks, and toss a coin to decide possession of the jack on the opening end.
- 10 2 The home team captain or appointed representative will be responsible for providing a result card and at the end of the match both captains or appointed representatives should check that the result card is a true record of players and score before signing.
- 10 3 The result card should be in the possession of the appointed league results secretary within five days of the match taking place. This should either be by post or the card can be scanned/photographed and then sent by e-mail. Failing to do this may mean the offending team be liable to a fine of £10.00.
- 10 4 Two trial ends are available before each match if decided upon.
- 10 5 If a player arrives late, they may join the match at any time provided their name has been included on the result card before the start of the match, but they can only play second in the Club 60 and Weekend Leagues.
- 10 6 If a player is unable to complete a match through illness or injury, a substitute may be permitted to replace the player concerned, providing they are registered for that team in that league or cup competition.

POSTPONED MATCHES

- 11 1 If in the opinion of the groundsman and/or the two captains or appointed representatives agree that the green or weather are unfavourable for a match, they must arrange a mutually acceptable alternative date.

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- 11 2 The home team or first named team in cup competitions will be responsible for both notifying the Fixture Secretary of the decision immediately by phone or email and providing them with a new date within seven days of the original fixture being postponed, the new date not to be beyond the second week of September in the case of league matches, or before the next round in the case of cup matches.
- 11 3 Clubs can apply to the League to postpone a match without penalty if they believe there are 'exceptional circumstances' involved, in which case the League will make a decision based on the facts presented to them. If the League agree to the request, the team seeking the postponement will be responsible for notifying the Fixture Secretary of the new date by phone or email within seven days of the original date of the match. If the League refuse to accept the reason offered, then either rule 11.4 or rule 11.6 will apply.
- 11 4 By mutual agreement between two captains any game may be re-arranged to be played before the end of the season without penalty. Notification of the re-arrangement to be emailed to the League rep and cc to the Fixture Secretary by each team captain 7 days before the scheduled fixture. The Management committee reserve the right to issue a date for a match to be played in any dispute
- 11 5 Should less than 48 hours' notice of a postponement be given, the offending team will be responsible for any expense incurred by the opposition in notifying players of the postponement.
- 11 6 Any league game can be played before the scheduled date without penalty so long as both captains agree and the Fixture Secretary is notified. The revised date then becomes the new date and replaces the one in the handbook.
- 11 7 If a club reaches the quarter-final stage, or beyond, of a knockout competition, both within and outside the jurisdiction of the League, then with the consent of both captains, the League fixture may be rearranged without penalty. The club seeking to postpone the League fixture is responsible for notifying the Fixture Secretary of the fixture change and the re-scheduled date before they play their cup match. The rule only applies to full team competitions, and therefore does not apply to singles, pairs, triples and fours.

ABANDONED MATCHES

- 12 1 Matches to consist of 18 completed ends in the Club 60 League, Weekend League and the Mick Lewin Trophy. If a match is abandoned before 18 ends are completed, and if a minimum 12 ends have been played by all three rinks, then the score at the termination of the match will be accepted as the result. If play is abandoned before all three rinks have played 12 ends, the match will be declared null and void and replayed at a later date.
- 12 2 Matches to consist of 21 completed ends in the Midweek League, Albert Rowlett Cup and the Munday Shield. If a match is abandoned before 21 ends are completed, and if a minimum 14 ends have been played by all three rinks, then the score at the termination of the match will be accepted as the result. If play is abandoned before all three rinks have played 14 ends, the match will be declared null and void and replayed at a later date.
- 12 3 The home team, or first named in cup competitions, will be responsible for notifying the Fixture Secretary immediately of an abandoned match, either by phone or email. The Fixture Secretary to be notified of the rearranged date within seven days of the original fixture. The new date for league matches must not be beyond the second week of September; a rearranged cup fixture must be played before the next round.

TROPHIES AND REPLICAS

- 13 1 The winners of each division or cup competition will be presented with a trophy at the end of the season, but this will be retained by the League for insurance purposes and put on display in the League's trophy cabinet at the Peterborough & District club.
- 13 2 The management committee, shall on the express preference of the successful clubs, be empowered to purchase for the winners and runners-up either individual replica trophies up to a maximum of 12 per team, or alternatively a single engraved plaque or shield, bearing the names of the players, of a suitable value.
- 13 3 A club failing to attend the annual presentation dinner to collect prizes shall forfeit those prizes and pay the cost of said trophies.

TIPS FOR CAPTAINS

- 1 *If you have any queries relating to any matter concerning a fixture please don't hesitate to contact the Fixture secretary or any other League officer. We are here to help.*
- 2 *We process over 1,000 result cards during the season and are not unknown to make mistakes. Please check the website for your results and if you have any queries contact the Fixture secretary - email is best **pdbowls2015@gmail.com***
- 3 *To help with processing the results cards accurately please ensure all the information requested is accurately and fully completed i.e. league, division, date and both full team names plus teams players.*
- 4 *Visiting captains should counter sign the result card **AFTER** the game and ensure that all the information is complete and accurate.*
- 5 *Any telephone messages or emails should also have the league, division, date and full team name to help identify which of the 114 league teams the message relates to.*
- 6 *Check the league website **peterborough.bowls-league.com** regularly for league information and announcements as well as the league results and table plus knockout competitions.*
- 7 *If you need to register a player please contact your league rep by e-mail and send a copy to the Fixture secretary as well, **if you use the phone a follow up e-mail must be sent.***